

**ELK TOWNSHIP  
COMMITTEE WORK SESSION MINUTES  
December 17, 2019**

The Work Session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:01PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Bitgood, Engineer.

**Approval of minutes** of December 5, 2019 Regular Meeting

Motion by Mr. Hollywood, seconded by Mrs. Nicholson to approve the minutes of the December 5, 2019 Regular Meeting, all were in favor motion carried.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mr. Hollywood to close the public portion, seconded by Mrs. Nicholson, all were in favor, motion carried.

**RESOLUTIONS:**

**R-139-2019** – Authorizing Release of the Performance Guarantee and Requiring a Maintenance Guarantee by Havish 1, Inc., for Site and Utility Improvements Affecting Block 172 Lot 1.03

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-140-2019** – To Acknowledge the Completion of a Payment Plan Established to Redeem a Municipal Tax Lien

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-141-2019** – Authorizing Public Sale by Auction of Block 30, Lot 4 (830 Jacob Harris Lane); Block 67, Lot 18 (283 Union Street); and Block 26, Lot 1 (699 Clems Run) and Establishing Minimum Bid Amounts

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-142-2019** – Appointing Class II Special Officer for the Elk Township Police Department- Frank Carini  
Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-143-2019** – Appointing Class II Special Officer for the Elk Township Police Department – Dylan Warburton  
Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-144-2019** – Authorizing 2019 Budget Transfers

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-145-2018** – Authorizing Tax Cancellation of Uncollectable Balances under \$5.00 in 2019

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-146-2018** – Authorizing Transfer of 2019 Overpayments to 2020

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-147-2018** – Approving and Accepting Form of Maintenance Guarantee Submitted by Havish 1, for the Site and Utility Improvements Affecting the Parcel Known as Block 172 Lot 1.03

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**GLOUCESTER COUNTY REPRESENTATIVE** – There was no representative present.

**PURSUANT TO RESOLUTION R-86-2019**  
**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Committee discussed the pay rate for snow plowing. The rate is stated in the salary ordinance. Mr. Considine was directed to comply with the salary ordinance and pay CDL drivers \$35 per hour and non CDL drivers \$30 per hour for plowing snow.

Mr. Hollywood mentioned that trash cans at 412 Ewan Road are not being put back after trash pick up.

A letter will be sent with a copy of the ordinance.

Mrs. Nicholson will put the ordinance on the website.

**ADJOURNMENT:**

Motion by Mr. Hollywood to adjourn, seconded by Mr. Rambo all were in favor, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk